

Brandeis University Pre-Dental Society

Constitution and Bylaws

11/21/03

Constitution

Article I: Name

The name of this association shall be known as the Brandeis University Pre-Dental Society, hereafter referred to as the “Pre-Dental Society.”

Article II: Mission and Objectives

Section 1: Mission Statement of the Pre-Dental Society:

The Pre-Dental Society desires to advance the welfare of students pursuing careers in dentistry. It provides information, education, advocacy and services. The association introduces involvement in organized dentistry, and promotes change for the betterment of the profession. The Pre-Dental Society shall be a member group of Pre-Health Society.

Section 2: Objectives

The objectives of the Pre-Dental Society shall be:

1. To provide programs and speakers to educate members on topics important to their career development, such as Dental School and Dental Professions.
2. To provide dental education community service to area youths.
3. To unify the Brandeis University Pre-Dental community.
4. To facilitate communication with the American Student Dental Association (ASDA), a national organization that promotes dental rights and furthering of information, with a future goal of establishing a Brandeis University Chapter of the ASDA.

Article III: Membership

A member is any student at Brandeis University that attends two meetings per semester.

Article IV: Organization

The governing body of the Pre-Dental Society shall be comprised of the following positions: President, Vice President, Secretary and Treasurer.

Bylaws

Article I: Duties and Powers of the Governing Body

A. President

- 1) To serve as chairperson of Pre-Dental Society, preside at meetings and oversee all activities of the Pre-Dental Society.
- 2) To carry out the affairs of the Pre-Dental Society in accordance with these Bylaws.
- 3) To be a member of the Pre-Health Society Executive Board and represent the Pre-Dental Society.

B. Vice President

- 1) To assist the President-Elect and preside at meetings in the absence or incapacity of the President-Elect.

C. Secretary

- 1) To take minutes at Pre-Dental Society meetings and maintain records of all pertinent Pre-Dental Society business.
- 2) To preside at Pre-Dental Society meetings in the absence of the other Governing Body members.

D. Treasurer

- 1) To act as the official custodian of the funds and accounts of the Pre-Dental Society

Article II: Term of Office

The Governing Body shall be elected by a majority vote of members and shall serve for one year.

Article III: Elections

- A. Elections of Governing Body members will be held annually, at the second to last meeting of the year. Elected positions include: President, Vice President, Secretary and Treasurer.
- B. Candidates for office must announce their intent to run one week prior to the election.
- C. Leaders may hold no more than one elected Pre-Dental Society position during the term of office.
- D. Elections are held by secret ballot. The candidate achieving a majority vote for each position shall be declared the winner.
- E. Eligible voters are all Pre-Dental Society members who are present during the specified time for society elections.

Article IV: Unexpired Terms

- A. In the event of a vacancy, Vice President, Secretary and Treasurer, in that order, will succeed the President for the remainder of the unexpired term. The resulting Governing Body

vacancy shall be appointed by the new President, with majority approval by the members of the Pre-Dental Society.

B. All replacement appointments will end at the conclusion of the unexpired term.

Article V: Removal from Office

A. An officer can be removed from office for:

- 1) Infringement of any of these bylaws
- 2) Failing to fulfill the duties and responsibilities of the position specified in the Pre-Dental Society Constitution and Bylaws or in the official position description

B. Any of the following conditions must be met to remove a delegate from office:

- 1) Three instances of unexcused absences from official business meetings of the Pre-Dental Society
- 2) Neglecting duties outlined in these Constitution and Bylaws or as stated in the official position description

C. If any of the above conditions exist, the removal procedure is as follows:

- 1) Notification and counseling: the person will be given the opportunity to resign or meet specific requirements to fulfill his or her duties as determined by the members of the Pre-Dental Society
- 2) A two-thirds majority vote of members of the Pre-Dental Society is required for removal from office, if the problem is not corrected.

Article VI: Amendments

The Constitution and Bylaws may be amended at any meeting of the Pre-Dental Society by a two-thirds majority of the votes cast, when the proposed amendment is submitted in writing to the Governing Body five days prior to the Pre-Dental Society meeting. Once the proposed amendment is introduced there should be a one month lay over period before any voting occurs.

Article VII: Meetings

There will be monthly meetings of the Pre-Dental Society.

Membership to the Brandeis University Pre-Dental Society is open to all students enrolled in Brandeis University, without regard to race, religion, color, gender, national origin, creed, or political belief, or teeth.

The Brandeis ASDA is seeking chartering.